

Material for Publication under the RTI Act & Department of Revenue Web Site

NC-I Section

The norms set by the organisation/office for the discharge of its functions.

The norms for discharge of functions in the NC-I Section are as follows:-

1. In general no Official shall keep a case pending with him or her for more than seven working days unless higher limits have been prescribed for specific type of cases through departmental instructions.
2. In respect of communications received from a Member of Parliament, the same is replied, in consultation with the Central Bureau of Narcotics, Chief Controller of Factories and other concerned organisations/offices, if required, at the earliest possible.
3. In respect of Parliament Questions, Assurances etc. time limits prescribed in the Manual of Parliamentary procedure are followed.
4. In respect of Court cases time limit stipulated in the limitation Act is followed unless a different time limit has been prescribed under the respective Acts.