

F.No. 15/2/2006-IFU-III
Government of India
Ministry of Finance
Department of Revenue

New Delhi, the 18th April, 2007

OFFICE MEMORANDUM

Subject : Posting of details of tenders/award of contracts on web-site – Introduction of mandatory e-procurement.

Immediate attention is invited to the OMs No. 8(5)/E.II(A)/2006 dated 5th July , 2006, 10th January, 2007 and 8th March, 2007 of Department of Expenditure on the above subject. In terms of the instructions contained therein, all the Ministries/Departments are required with effect from 1st April, 2007 to mandatorily place supply orders in respect of all the goods covered under rate contract concluded by Director General (Supplies & Disposal) only through their website. Implementation of these instructions may please be ensured.

2. Recently, we have received complaints about purchases of same utility items by different administrative authorities at different rates. In order to ensure economy and transparency in procurements by Departments and their attached/subordinate offices of Ministry of Finance, all HoDs are advised to standardize the items to be procured in advance for the year and issue their advertisements through their websites and award the contracts and display the details of the same on their Departmental website. Wherever DGS&D rates are available, procurements should be done through their website with the assistance of the help desks maintained by DGS&D.

3. In this connection, copy of the Circular No. 31/9/06 dated 1st September, 2006 issued by Central Vigilance Commission is also enclosed. As per Commission's directions, a summary of all contracts/purchases made above a certain threshold value should be posted on the websites of the concerned organizations. It was also specified that the proposed threshold limits would be acceptable to the Commission as long as they covered more than 60% of the value of the transaction every month in the first instance to be revised subsequently after the system stabilized. To start with, we should post all purchases and services, ordered more than Rs. 5 lakhs at a time, on the website with full details of description of items purchased with specifications, services ordered, vendors, rates and the value.

4. As most of the procurements of office utilities are procured by HoDs within their delegated powers without consulting the Internal Finance Unit, the concerned Joint Secretary (Administration) and other Heads of Departments are requested to ensure compliance of these instructions and to ensure value for money and transparency.

5. A Monthly Progress Report on E-procurement is required to be sent to the Department of Expenditure as per their O.M. dated 8th March, 2007. All HoDs are requested to adhere to these directions.

6. Principal CCA(CBDT), Principal CCA (CBEC) and CCA (Finance) who are in-charge of Internal Audits and Pay and Accounts Offices may closely monitor purchases and ensure that the existing instructions are scrupulously followed. Splitting of sanctions to avoid compliance of GFR provisions and other instructions should be monitored and wherever deviations are noticed, the same may be reported to the higher authorities for remedial actions.



(M. Deena Dayalan)

Joint Secretary & Financial Advisor (Finance)

To,

JS (Revenue), Department of Revenue
JS(Pers.), Department of Expenditure
JS(FB&A), Department of Economic Affairs
JS(BO&Admn.), Department of Banking
Principal Chief Controller of Accounts, CBEC
Principal Chief Controller of Accounts, CBDT
Chief Controller of Accounts (Finance)
All HoDs of Ministry of Finance

Copy to:

PS to Finance Minister
PS to Minister of State (Revenue)
PS to Minister of State (EB&I)
OSD to Finance Minister
Sr. PPS to Finance Secretary
PS to Secretary (Revenue)
PS to Secretary (Expenditure)
PS to Additional Secretary (Revenue)
PS to Additional Secretary (Expenditure)
PS to Additional Secretary (Economic Affairs)
PS to Chairman (CBEC)
PS to Chairman (CBDT)
Director (HQ), D/o Revenue
DS(Admn.), D/o Revenue
DS(Admn.), Department of Economic Affairs.
Director(Admn.), Banking Division
Dy. F.A., Department of Revenue
Director (Finance), Department of Expenditure
Director (Finance), Department of Economic Affairs

No.005/VGL/4
Government of India
Central Vigilance Commission

Satarkta Bhawan, Block 'A',
GPO Complex, INA,
New Delhi- 110 023
Dated the 1st September 2006

Circular No. 31/9/06

Subject Posting of details on award of tenders/contracts on websites/bulletins.

The Commission, vide its orders of even number dated 16.3.2005, 28.7.2005 and 20.9.2005, had directed all organisations to post every month a summary of all contracts/purchases made above a certain threshold value on the websites of the concerned organisations, and it was specified that the proposed threshold limits would be acceptable to the Commission as long as they covered more than 60% of the value of the transactions every month in the first instance, to be revised subsequently after the system stabilized. The threshold values as decided by the organisations, were also to be communicated to the Commission separately for its perusal and record. CVOs were required to monitor the progress in this regard and ensure that the requisite details were posted regularly on respective websites. They were also required to incorporate the compliance reports in this regard in their monthly reports.

2. The Commission has taken serious note that the aforementioned instructions are not being adhered to by the organisations. CVOs are, therefore, once again advised **to ensure that details of the tenders awarded above the threshold value by the organizations are uploaded in time on the organisation's official website** and are updated every month. The position in this regard should be compulsorily reflected in the CVOs monthly reports to the Commission. CVOs should also specifically bring to the notice of the Commission, any violation of this order.

3. Please acknowledge receipt and ensure due compliance.


(V.Kannan)
Director

- (i) All Secretaries/CEOs/Head of Organisations.
- (ii) All Chief Vigilance Officers